

Crown Agents Limited - Procurement Notice for supply of Food kits /

Humanitarian aid to Ukraine on behalf of HelpAge International.

Crown Agents Ltd has been appointed by HelpAge International, to undertake the procurement of food kits as listed below, to be further distributed as humanitarian aid among the affected citizens of Ukraine. This procurement will be undertaken under the Procurement Agency agreement between Crown Agents Limited and HelpAge International.

20,000 Food kits (2 months supply)

	Item Description for each Kit	Total weight	Unit of Measure
1.1	Buckwheat grain	6	kg / кг
1.2	Pasta, macaroni	6	Kg / кг
1.3	Beans, kidney, all types	2.7	Kg / кг
1.4	Canned meat (beef)	2.7	Kg / кг
1.5	Oil, sunflower, unfortified	1.8	l / л
1.6	Sugar	0.9	Kg / кг
1.7	Salt, iodized	1.18	Kg / кг
1.8	Oatmeal (oat flakes)	6	Kg / кг
1.9	Sardines, canned in oil, drained	2.7	Kg / кг
1.10	Rice, white, medium grain	6	Kg / кг
1.11	Tea, black	0.36	Kg / кг
1.12	Packaging (cardboard box/boxes) per kit + labelling	-	pcs / шт

The configuration of requested kits may be modified.

Crown Agents requests that Manufacturers, Suppliers and Distributors submit an Expression of Interest (EOI) by 4pm CET on **13th May 2022**. EOIs should be submitted to liubov.dvoretzka@crowagents.co.uk.

The EOI must contain the following information:

- Company name
- Company address
- Contact details (tel., email, etc.)
- Contact person
- Company Registration number
- Tax/VAT number (if applicable)
- Total of most recent years annual revenue – **Evidence of annual turnover exceeding GBP 1 million in 2019 / 2020**
- Date of company registration
- Number of employees
- Experience relevant to our current tender - **of delivering at least two supply contracts for similar products in the past 5 years**

- Any other project specific requirement should also be included – **For example, experience of working in Ukraine or surrounding region of Eastern Europe / FSU**

The procurement processes require that all bidders complete the Crown Agents Business Partners Questionnaire. For advance notice of this requirement the link to access the documents is:
<https://www.crownagents.com/procurement/ukraine-procurement/>

Christine Jackson
Procurement Director, Ukraine Emergency Response
29 April 2022